

**Notice No: DCE/GGN/ADMIN/2021-22/ 25**

**Date: 18-February-2022**

**NOTICE**

A meeting of Grievance Redressal Committee is scheduled on 19-Feb-2022 at 2:00 P.M in Conference Hall. Attendance is compulsory.

**AGENDA of the Meeting**

1. To make sure that the students are aware of the grievance redressal mechanism.
2. To make sure that the students are aware of the policy of Student grievance redressal mechanism and the immediate person to be contacted in case of any grievance.
3. Students raised concern regarding washroom.
4. Any other point of discussion.

**Copy to:**

All Committee Members



**Principal**

## Grievance Redressal Committee

### Minutes of Meeting

A meeting of grievance redressal committee was held in the conference room, Dronacharya College of Engineering, Gurugram on 19/02/2022 at 2:00 PM.

The following members attended the meeting:

Prof. (Dr.) Isha Malhotra

Prof. (Dr.) Hansraj Yadav

Prof. Megha Goel

Prof. Yashvardhan Soni

Prof. Dimple Saproo

Prof. Neha Chauhan

Ms. Vimmi Malhotra

Ms. Renu Dua

### **Agenda**

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Proceedings:

Prof.(Dr.) Isha Malhotra welcomed all the Student Grievance Redressal Committee members in the conference room. Following points were discussed as per the agenda.

1. She instructed all the committee members that they are required to take all the necessary actions to solve any grievance inside the college campus.
  2. She discussed about the student concern regarding washroom.
  3. It was discussed during the meeting to have discussion with the management for construction of new washroom inside the campus.
2. Discussion about any type of complaint by the students in the college was carried out.
  3. Suggestions from the committee members were also sought.
  4. The meeting was concluded with a vote of thanks.

#### **RESOLUTION**

1. It was decided to construct new washroom for the students.
2. Suggestions from the committee members were also sought.



Handwritten signatures of committee members in blue ink, arranged in two rows. The top row contains four signatures: 'Isha', 'Megha', 'Ching', and 'Pooja'. The bottom row contains four signatures: 'Yash', 'Renu', 'Denuhan', and 'Decho'.